Purpose:

Efficient shop operation requires considerable effort on the part of all concerned to adhere to established rules, procedures, and regulations as well as certain standards of conduct and behavior. Such effort is rewarded with a much better environment in which to learn and better utilization of the time allotted for learning.

ACTIVITIES

The student will perform the following activities to complete this packet:

1. Read and study the "Student Handbook."
   a. Make certain that you understand the material in the handbook.


3. Read and study Chapters 1 through 17, "Automotive Technology - Principles, Diagnosis, and Service."
   a. View and study available Shop Safety A/V material.
   b. Complete chapter quiz's at the end of each chapter
5. In the space below, draw a simple floorplan of the Auto shop. Indicate location of the following objects on your drawing:

1. Fire Exits
2. Fire Extinguishers
3. 1st Aid Kits
4. Eye Wash Stations
5. Telephones
6. Exhaust fan switches