GREEN RIVER COMMUNITY COLLEGE

Automotive Technology Leadership Skills Class

Course Description

One credit per quarter enrolled (a total of 5 credits required for an AAS Degree in Automotive Technology). Leadership Skills Class purposes are: 1) to unite in a common bond with all students, 2) to develop leadership abilities through participation in activities, 3) to promote high standards in the automotive trade, ethics, workmanship, scholarship and safety, 4) to develop the ability of students to carry out worthy activities, 5) to create enthusiasm for learning, and 6) to assist in establishing realistic vocational goals.

Requirements

Attend all class sessions

Be active in group, committee or class activities

Maintain Activity Log documenting all time spent on projects/functions

Turn in Activity log to instructor on study day of each quarter with grade determined

Course Organization

Class will meet daily at 7:45 a.m. for the morning class and 5:00 p.m. in the afternoon class in the Automotive Classroom. Each class session will involve an agenda determined by your instructors.

A tentative calendar will be developed prior to the first class meeting that will list activities for the quarter. A signup sheet will be distributed at least 2 weeks prior to each activity and students are encouraged to participate in as many activities as their schedule will allow.

Final Grades

Final grades will be determined by the amount of hours a student participates in the class and related activities. Attached is a grading policy that will be adhered to. Hours spent on activities must be documented on the attached Activity Log.
GREEN RIVER COMMUNITY COLLEGE

Automotive Technology Leadership Skills Class

**Activity Hours**

Shop Foremen/Tool Room Attendant 0-12

Skills/USA VICA Club Participation 0-18

Skills/USA VICA Leadership/Skills Conference 0-16

Resume Preparation 0-3

Job Skill Demonstration 0-3

Adopt a Road 0-6

Lights on for Safety 0-8

High School Visitation 0-2

Career Exploration 0-5

Community Service 0-10

*See next page for descriptions of activities*
# GRADING POLICY

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<th>Hours</th>
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Activities Descriptions

Shop Foreman/Tool Room Attendant

The responsibilities of the Shop Foreman/Tool Room Assistant include; greetings customers, answering phones, preparing work orders, maintaining a safe work environment, making sure tools are put away at the end of the day, and making sure parts from unfinished projects are stored in the car they belong with.

Skills/USA V.I.C.A Club Participation

A Skills/USA V.I.C.A. member will follow club guidelines and participate in club activities.

Skills/USA V.I.C.A Leadership/Skills Conference

As a Skills/USA V.I.C.A. club member you will have an opportunity to go to the Skills/USA V.I.C.A. leadership skills conference.

Resume Preparation

Prepare, maintain, and update a resume for pursuing employment in the Automotive Technology field.

Job Skill Demonstration

Research and prepare a 5 to 7 minute job skill demonstration pertaining to the course that the student is currently enrolled in. Explain and demonstrate the skill to a group of peers.

Adopt a Road

Participate in the Adopt a Road Program (Fall and Spring Quarter) when local Skills/USA V.I.C.A. Chapter organizes the event.

Lights on for Safety

Participate in the Lights (Fall Quarter) on for Safety Program when the local Skills/USA V.I.C.A. Chapter organizes the event.

High School Visitation

Visit a local High School Automotive Technology Program and give a brief presentation on the Green River Community College Automotive Technology Program and/or Post Secondary Education.

*Classroom visitation must be arranged through G.R.C.C. Automotive Technology Instructor
Career Exploration or Job Shadowing

Research career opportunities in the Automotive Technology Field to include job availability in the surrounding area and write a 1-2 report on your findings.

OR

Perform a 2-3 hour job shadowing of a person employed in the Automotive Technology Field of interest to you and write a 1-2 page report on your findings.

*Job Shadowing must be arranged through GRCC Automotive Technology Instructor

Community Service

Perform up to 10 hours of community service through a local charitable organization.

*Community service must be approved by your instructor prior to service.
# AUTOMOTIVE TECHNOLOGY LEADERSHIP SKILLS CLASS

Activity Log

## Student Name

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Total Hours

Final Grade