

17 Steps for FAA Hiring of Air Traffic Controllers via CTI

The Air Traffic - Collegiate Training Initiative (AT- CTI) Path to FAA ATC Employment

- The FAA Air Traffic Controller Hiring Process is lengthy and complicated.
 - Here are the steps - NOTE ** Asterisked items involve direct interaction with the FAA
1. **Enroll in an FAA designated AT-CTI School Air Traffic Control Program**
 2. **Successfully Complete the FAA AT-CTI Program**
 3. **Receive a Recommendation from the designated representative at the FAA AT-CTI School** that the student who completed the AT-CTI program at that school has sufficient knowledge, ability and skill to be ready to attend the FAA ATC Academy with an excellent chance of successfully completing the FAA ATC Academy, and continuing on and become a fully qualified, certified Controller at an FAA ATC Facility.
 4. ****Pass the AT-SAT examination** - the Air Traffic – Skills and Aptitudes Test (AT-SAT Test)
 - a. FAA Contractor that administers the AT-SAT test will contact you and coordinate the dates and times for the AT-SAT.
 5. **** Await contact from the FAA** pending the results of the AT-SAT Test (waits can be several months)
 6. **Receive notification on how to apply for an ATC job from the FAA HR Office** that manages Air Traffic Controllers Work Force Hiring
 7. **Complete the on-line Job Application for the FAA ATC Job**
 8. **###** Interview with the FAA** about working for the FAA, pending completion of the full hiring process
 9. **###** Receive Notification of a Temporary Job Offer** (pending completion of the full hiring process) - Indicate to the FAA which State or States you want to work in
 10. **** Pass the FAA Medical Examination including:**
 - a. Physical Examination
 - b. Drug and Alcohol Screen
 - c. Psychological Evaluation
 11. **** Pass the Background Investigation** to get a SECRET Security Clearance
 12. **** Receive a Class Start Date at the FAA ATC Academy at Oklahoma City**
 13. **** Complete a temporary employment contract with the FAA to train at the FAA ATC Academy**
 14. **** Successfully complete the FAA ATC Academy training program**
 15. **** Complete a more enduring contract with the FAA** to work for the FAA as an Air Traffic Controller at a specified ATC Facility
 16. **** Go to the FAA Facility and start work as a Trainee Air Traffic Controller**
 17. **** Complete ATC Training successfully and become a Certified Professional Air Traffic Controller**

At some facilities, steps 8 and 9 may be in reverse order (interview occurs after the Notification of a Temporary Job Offer