

Friends of Heavier Than Air Family Theater  
Meeting Minutes  
October 6, 2004  
Submitted by Ruth Bookwalter

Co-Chair: Chuck Mayes, Ginny Cassidy-Brinn  
Co-Secretary: Ruth Bookwalter, Gordon Onoroti  
Treasurer: Lorene Vanderwalker

Members in attendance:

Joe Baker, Lorie Vanderwalker, Ruth Bookwalter, Kris Raftis, Gordon Onoroti, Windy Autumn Foster, Lannie Caudill, Lola Lameyer, Ginny Cassidy Brinn, Denise Onoroti, Janet Tooley Coffin, Jeri Navarrete, Debbie Haffner, Dave Sanders, Susan Sanders, Wayne Peterson, Chuck Mayes, Joey Baker

**Expenditures Approved this Meeting:**

**\$350.00 for curtain steamer to maintain curtains in the PA.**

Meeting called to order @ 7:05 pm by Chuck Mayes

Treasurers report:

We have \$22274.07 in the bank.

The Girl Scout event is ready to go. Tina has done a great job, and it should be a successful event. We have plenty of volunteer help.

Kinney container update – the guy’s behind on his payments again – Denise is searching for contact information for the owner.

Thank-you letters to last year’s contributors: Ginny will get on this in the next few weeks.

Recipe Book: We’ve got a new cast to hit up for recipes; Kris has the contact information for the actual printing.

Scholarships: Josh is working on this for us. Joe was contacted by a group last year with strings attached – If they call back, we’ll look at their package.

Belle Notte’ II – We are up and running with a strong committee – many returnees and some new people. New people are welcome to fill out committees. Windy Autumn is heading up the basket committee – we are now soliciting contributions.

Brainstorm “basket/auction” ideas: Kids party at theater, party at someone else’s place with hors d’oeuvres , wine and music...

Benson Center event was successful, in that we gave away a box of water bottles and did our bit to help out the wonderful businesses in the center, which do so much to support us.

Joe now has a digital camera that lives in his office – software to print pictures has been loaded on both of his computers here. We can now take pictures of things like our Girl Scout event, and items we buy.

We have already authorized the expense for this camera – Joe will submit his receipts for reimbursement.

Electric Fly system – Joe talked to Ron and Gary (drama and music heads at GRCC), and asked them to bring it up at the Fine Arts Division to make this a joint financial effort.

Joe thinks it would be best to get about \$30 K – would like to ask Division to kick in another \$10 K – If we could get a grant from somewhere for another \$10 K, we could get a lot of work done at the same time (another electric drop off the structure that is already there) – saving a lot of red tape, money and time.

Up-date on moving the committee forward: As per Joe's discussions with college people – We should establish a different process for authorizing spending our funds; a more formal sign-off process that goes through the secretary at student programs.

Sub-committee formed to read and pick plays for future seasons – perhaps facilitate audience surveys to find audience demographics and preferences.

Susan Sanders, Chuck Mayes, Rachel Brinn , and Ruth Bookwalter volunteer to be on the script-selection committee

As per by-laws, we are now holding elections

Nominations for five positions: Co-Presidents (2), Co-Secretaries (2), Treasurer, and five or more members at large. These people control any amendments to the by-laws.

Ginny prefers to step down as co-chair.

Chuck Mayes, and Gordon Onorati are elected continuing and new co-chairs.

Ruth Bookwalter and Denise Onorati are elected continuing and new co-secretaries

Lorie Vanderwalker is elected as continuing treasurer

Members at large - Eight members are elected:

Ginny Cassidy-Brinn, Lola Lameyer, Janet Tooley Coffin, Wayne Peterson, Kris Raftis, Lanny Caudill, Windy Autumn Foster, and Debbie Haffner

**Joe moves that either secretary or co-secretary approach new people to have them sign an official membership roster, Susan seconds. Approved.**

**Joe moves that the co-secretary will go through and update current membership roster. Kris seconds. Approved**

New business: Deserts for Kent Foundation – Paolo’s and Lorie have volunteered to send deserts.

Kris fundraising idea– parent’s shopping night (like overnight – but not a sleep-over) In December – advertise it at sleep-over and after.

Lorie fundraising idea - program insert allowing people to make donations to the theater.

**Ruth moved Chuck seconds that the second Thursday of “Tom Sawyer” and “Pipi Longstockings”, March 31<sup>st</sup> and June 23<sup>rd</sup>, become FOHTAFT benefit shows. Approved**

**Gordon moves and Ruth seconds that we will allocate \$350.00 to reimburse HTA for curtain steamer expense. Approved**

**Joe moves that the treasurer and a co-chair will come up with an appropriate form to take to the secretary of student programs to make our expenditures more official. Gordon seconds. Approved**

**Lori moves, Jeri seconds, we adjourn @ 8:45**

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