

Instructions (Please beware that *points will be deducted* for not following the instructions below!)

1. This portfolio is due on _____. (10% off per day late, maximum 4 days late)
2. Include *only the following assignments in a file folder* and do not bind the assignments to the folder!
3. Each assignment should be individually stapled and present in the order listed below.
4. Be sure the pages of each assignment are in numerical order.
5. Make corrections to all assignments according to the policies outlined in the Chem& 161 syllabus
6. Evaluate the quality of your work by completing all parts of the table below.
7. Indicate the score you feel you deserve for each assignment and your total score at the bottom of the page—see the scoring guide below for assigning scores

Entry No.	Title of Assignment	Student evaluation of work								Score
		Assignment Present in Portfolio?		Assignment has a stamp?		All questions answered fully and completely?		Corrections were made to all questions following the format in the Chem 163 syllabus?		
		Yes	No	Yes	No	Yes	No	Yes	No	
1	ALE #19									/ 10
2	ALE #20									/ 10
3	ALE #21									/ 10
4	ALE #22									/ 10
5	ALE #23									/ 10
6	ALE #24									/ 10
7	ALE #25									/ 10
8	ALE #26									/ 10
9	ALE #27									/ 10

Assignment Scoring Guide

Score	Criteria for Score
10 points	The assignment has a stamp, all questions are answered <i>neatly</i> and completely; All responses have been checked with your team/in class and/or with the answer key (if available) and corrections made—it's high quality work & quite obvious that a conscientious effort was made.
7 to 8 pts	The assignment has a stamp, but the assignment is not complete, is messy and/or some questions were not checked or corrected.
5 points	The same as for 10 points, but <u>assignment does not have a stamp</u>
2 to 3 pts	The same as for 7 to 8 points, but <u>assignment does not have a stamp</u>
0 points	The assignment <u>does not have a stamp</u> , is very incomplete and of low quality—it's obvious that a conscientious effort was <u>not</u> made to complete the work.

Freebie (FB) Rule:

In *each portfolio* you are allowed one “Freebie” assignment without a stamp. If a reasonable effort has been made to complete the assignment, then the 1st assignment w/o a stamp will be scored as a stamped assignment according to the criteria above. However, the 2nd assignment w/o a stamp follows the scoring criteria above for assignments without a stamp.

Total Score

Student Evaluation

Portfolio Score =

$$\frac{\quad}{90} = \frac{\quad}{45}$$

Instructor Evaluation

Portfolio Score =

$$\frac{\quad}{90} = \frac{\quad}{45}$$