



Washington Certification Services at Green River College processes all Requests for Conference Evaluation and CEU Assignment based on procedures established by Washington State Department of Health's Waterworks Operator Certification Program. Requests for evaluation of conference sessions that are incomplete, submitted by other than the course sponsor, received less than 45 days in advance of the conference start date, or that do not meet DOH guidelines for CEU assignment will be returned to the originator.

Fax or electronic submittals will not be accepted. Mail this completed form with all attachments to:

Washington Certification Services
Green River College
1221 D Street NE
Auburn, WA 98002

Sponsor Information

Sponsoring Organization
Contact Name
Company
Address
City State Zip Code
Phone Number (including area code) Fax Number (including area code)

Conference Information

Conference Title
Start Date End Date Location
How will attendance at each session be monitored and verified?
Satisfactory completion of each session will be demonstrated by:

Required Attachments For Each Conference Session

- Outline or abstract for each conference session that verifies:
- How the topic is directly related to the operation or maintenance of a water system, or to managing the operation or maintenance of a water system, and
- How waterworks operators will use this training to influence water quality, water supply, or public health protection.
Learning outcomes that participants will be expected to demonstrate as a result of this training
Time schedule including beginning and ending times of each session, breaks, lunches, etc.
Name, address and professional background of instructor and method of instruction used

For Office Use Only

CEU Assignment Date ID Number