



Both the examination monitor and the student must complete an *Declaration of Distance Education Examination Monitoring* for each distance education course examination. After the student receives course completion verification from the course sponsor, the completed declaration and *Water Works Training Submittal Form* and required attachments must be submitted to:

**Washington Certification Services**  
**Green River College**  
**1221 D Street NE**  
**Auburn, WA 98002**

### Examination Monitor Declaration

To be completed and signed by exam monitor only

I have read, understand, and followed the Department of Health’s “Distance Education Approval and Examination Procedure.” I certify that I personally monitored the examination/s for the following course on the dates listed, and that the student named below completed it without assistance from any source except as listed in the procedure.

Student Name *(Please Print)* \_\_\_\_\_

Course Title \_\_\_\_\_

Course Sponsor \_\_\_\_\_

Examination Date/s \_\_\_\_\_

Examination Location \_\_\_\_\_

Exam Monitor Name *(Please Print)* \_\_\_\_\_

Employer \_\_\_\_\_

Employer Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Job Title \_\_\_\_\_ Business Phone \_\_\_\_\_

**Exam Monitor Signature**

**Date**

### Student Declaration

To be completed and signed by student only

I have read, understand, and followed the Department of Health’s “Distance Education Approval and Examination Procedure.” I certify that I personally completed the course listed above and that my work was based solely on my own personal efforts. I also certify that I have personally completed the examination/s in the presence of the examination monitor listed above without assistance from any source except as listed in the procedure.

Student Name *(Please Print)* \_\_\_\_\_

Washington Waterworks Operator Certification Number \_\_\_\_\_

**Student Signature**

**Date**