



If you have completed relevant waterworks classroom training and **earned CEU or college credit** that has not been forwarded directly to Washington Certification Services by the course sponsor, you may submit training documentation for evaluation toward the waterworks operator professional growth requirement.

You must complete this form for each workshop, training course or conference and mail it with the required attachments to:

Peggy Barton
Washington Certification Services
Green River College
1221 D Street NE
Auburn, WA 98002

Student Information

Last Name _____ First Name _____ MI _____

Home Address _____

City _____ State _____ Zip Code _____

Work Phone Number _____ Home Phone Number _____

Washington Waterworks Operator Certification Number (Required to post training to transcript) _____

Course Information

Course Title _____

Course Sponsor _____ Location _____

Course Completion Date _____ CEU/College Credit Awarded by Course Sponsor (Required) _____

Required Attachments

- Certificate of completion or transcript** verifying CEU/college credit awarded by course sponsor. If CEU has been awarded based on individual conference sessions attended, you must submit verification of specific sessions completed and CEU awarded for each session. You must also submit the additional information listed below for **each** conference session.
- Course description, outline, or syllabus** documenting how the training is directly related to the operation or maintenance of a water system, or to managing the operation or maintenance of a water system; and how it influences water quality, water supply or public health protection.
- Name, address and phone number of course sponsor**
- Course time schedule** showing beginning and ending times of training and all scheduled breaks.

Note: Incomplete forms or forms submitted without all required attachments will be returned to the originator without further evaluation. Electronic or FAX submittals will not be accepted.

For Office Use Only

Course Completion Date _____ Approve Deny CEU/College Credit Accepted _____

Comments _____